

HOPEWELL AREA SCHOOL BOARD  
REGULAR BUSINESS MEETING  
NOVEMBER 14, 2017

The Board of Directors of the Hopewell Area School District met in regular session on Tuesday, November 14, 2017, in the Board Room, Administration Building, 2354 Brodhead Road, Hopewell Township.

The meeting was called to order at 7:06 p.m. by David Bufalini, Board President.

Prayer and flag salute was led by Mrs. Kane. Roll call by the secretary followed. Those Directors in attendance were:

John Bowden  
David Bufalini  
Lesia Dobo  
Rob Harmotto (By Videoconference)  
Lori McKittrick  
George Patterson  
Daniel Santia  
Anna Segner  
Jeffrey Winkle

Also in attendance were: Dr. Michelle Miller, Superintendent; Dr. Jacie Maslyk, Assistant Superintendent; John Salopek, Solicitor; Jennifer Conrad, Business Administrator; Nancy Barber, Secretary; Michael Allison, Edward Katkich and Korri Kane, Principals; Venanzio Pelino, Director of Buildings and Grounds; and citizens.

“Good News” reports were presented by Mr. Katkich from the Junior High School, Mrs. Kane from the Elementary Schools and Mr. Allison from the Senior High School.

Mr. Allison introduced Danica Dong, a 12<sup>th</sup> grade student at Hopewell High School, who is a National Merit Scholarship Semifinalist.

Mr. Bufalini asked for approval of minutes.

MOTION #1

By John Bowden, seconded by Anna Segner, to approve the October 24, 2017 business meeting minutes as presented. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

APPROVAL OF GROUPED ITEMSMOTION #2

By Lori McKittrick, seconded by Dan Santia, to approve items (1) through (3) as presented in accordance with School Board's agreement for grouping items in a single motion. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

Tax Collectors' Report

1. Recommendation to accept report for taxes collected for the month of October 2017, as presented, and make said report a part of these minutes.

Treasurer's Report

2. Recommendation to accept report of the Treasurer for the month of October 2017, as presented, and make said report a part of these minutes.

Financial Statements

3. Recommendation to accept Financial Statements for the month of October 2017, as presented, and make said statements a part of these minutes.

As this is the only Board meeting for the month of November, Dr. Miller reviewed the agenda in its entirety before returning to committee discussion and recommendations.

VISITOR'S COMMENTS

Darren Newberry introduced himself as the newly elected Board member for Region 3. He also thanked Mr. Bufalini for his hard work and dedication on behalf of the community and the District.

At this time Mr. Bufalini asked that Committee discussion and recommendations begin.

**Education/Curriculum/Instruction by Lesia Dobo, Chair**

**APPROVAL OF GROUPEd ITEMS**

**MOTION #3**

By Lesia Dobo, seconded by John Bowden, to approve items (1) through (3) as presented in accordance with School Board's agreement for grouping items in a single motion. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

1. Megan Maxwell, a student at Carlow University, to fulfill a student teacher placement at Margaret Ross Elementary School under the supervision of Ciara Cutone.
2. Taylor Maravich, a student at Carlow University, to fulfill a student teacher placement at Hopewell Elementary School under the supervision of Amanda Erwin.
3. Autumn Wobrak, a student at Duquesne University, to fulfill a student teacher placement at the Senior High School under the supervision of Nichole Baker.

**MOTION #4**

By Lesia Dobo, seconded by Jeff Winkle, to approve the Service Agreement with the Watson Institute to provide educational, therapeutic and consulting services to the District for the 2017-2018 school year. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

At this time the Board discussed the possibility of having school based mental health services, provided by an outside agency, at the Junior and Senior High Schools.

**Athletics by George Patterson, Chair**

**MOTION #5**

By George Patterson, seconded by Dan Santia, to approve payment of fall coaches beyond the regular season. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

**Buildings and Grounds by Anna Segner, Chair****MOTION #6**

By Anna Segner, seconded by Lori McKittrick, to approve the request of Nathan Martin to refurbish the Veterans Memorial at the Junior High School as part of his Eagle Scout project, pending approval from the Custodial/Maintenance Association. Commander Ben Barrett of the Robert W. Young Post 8805 has approved and endorses Nathan's project. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

**MOTION #7**

By Anna Segner, seconded by Lesia Dobo, to approve the request of Beaver County Special Olympics to use the pool every Monday from 9:45 a.m. to 11:30 a.m. beginning January 29, 2018 through March 26, 2018 for swim practice. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

**Finance and Budget by John Bowden, Chair****APPROVAL OF GROUPED ITEMS****MOTION #8**

By John Bowden, seconded by Jeff Winkle, to approve items (1) through (3) and to ratify items (4) and (5) as presented in accordance with School Board's agreement for grouping items in a single motion. MOTION carried unanimously by an affirmative roll call vote of all Directors in attendance.

1. General Fund List of Bills in the amount of \$452,712.69
2. Capital Reserve Fund payments in the amount of \$111,507.00
3. Cafeteria Fund payments in the amount of \$101,321.77
4. General Fund payments in the amount of \$535,273.64
5. Capital Reserve Fund payments in the amount of \$44,959.00

**MOTION #9**

By John Bowden, seconded by Anna Segner, to approve the renewal of the Administrators Travel Accident Insurance coverage, effective for the period beginning December 1, 2017 through November 30, 2018, at an annual premium of \$17 per person. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

**MOTION #10**

By John Bowden, seconded by Lesia Dobo, to approve the fund balance assignments, restrictions and commitments as of June 30, 2017, listed below. MOTION carried unanimously by an affirmative roll call vote of all Directors in attendance.

Nonspendable	\$154,792.95
Restricted for Stadium	\$19,723.34
Committed for Budget	\$1,711,528.00
Committed for Health Care	\$750,000.00
Committed for Future Retire	\$2,000,000.00
Committed for Technology	\$750,000.00
Unassigned	\$1,724,213.00

**Legislative by Jeffery Winkle; Chair**

**MOTION #11**

By Jeff Winkle, seconded by Dan Santia, to approve the appointment of Lesia Dobo and John Bowden to the PSBA/BVIU Legislative Action Council. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

**MOTION #12**

By Jeff Winkle, seconded by Anna Segner, to approve the appointment of Lesia Dobo and John Bowden to the Beaver Valley Joint School Committee. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

**Personnel by Rob Harmotto, Chair**

**APPROVAL OF GROUPEd ITEMS**

**MOTION #13**

By Rob Harmotto, seconded by Lori McKittrick, to approve items (1) and (2) as presented in accordance with School Board’s agreement for grouping items in a single motion. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

1. Employment of Renee Hansen, substitute cafeteria worker, effective November 15, 2017.
2. Employment of Michele David, substitute cafeteria worker, effective November 15, 2017.

APPROVAL OF GROUPED ITEMSMOTION #14

By Rob Harmotto, seconded by Dan Santia, to approve items (1) through (3) as presented in accordance with School Board's agreement for grouping items in a single motion. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

1. Wendy Wert as a volunteer assistant swim coach, effective November 15, 2017.
2. Kylie Gozur as a volunteer assistant bowling coach, effective November 15, 2017.
3. Steve Ealy as a volunteer assistant wrestling coach, effective November 15, 2017.

MOTION #15

By Rob Harmotto, seconded by Lesia Dobo, to accept the resignation of William Blue as a volunteer assistant bowling coach, effective November 15, 2017. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

MOTION #16

By Anna Segner, seconded by John Bowden, to approve the request of Kim Stowers for a 30 day medical leave, effective November 15, 2017 through December 15, 2017. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

Superintendent's Report

Dr. Miller congratulated Mrs. Dobo and Mr. Winkle on their re-election to the Board. She also welcomed Mr. Newberry, who will be replacing Mr. Bufalini from Region 3. She thanked Mrs. Segner and Mr. Patterson for their service to the District and the community. Lastly, she thanked Mr. Bufalini for his service, his leadership, and always having in mind the best interests of the students and community.

Dr. Miller met with several Junior High School students and relayed their excitement to perform the Little Mermaid Junior this weekend for the elementary students, staff and community.

Dr. Maslyk reported that Lexia Learning had been up and running for about one months. She reported that approximately 1020 students had taken their placement assessment. Some students were multiple years behind grade level. She said that students appeared to like working in the program and even logged on at home.

Solicitor's Report

Mr. Salopek thanked those members of the Board that would be leaving in December for their support through the years.

Unfinished Business

Mr. Bufalini said that it had been an incredible experience being on the Board. He thanked his fellow Board members for their support and said that together they were able to accomplish many things on behalf of the students, staff and community. He stated that he believed that this Board had many talents and that they would continue to serve the best interests of the District.

Upcoming School Board Meetings

**December 5, 2017, Reorganization, Central Administration**

ADJOURNMENT

There being no further discussion or recommendations to come before the Board of Directors, Mr. Bufalini asked for a motion for adjournment.

MOTION by John Bowden, seconded by Dan Santia, that the meeting be adjourned.  
MOTION CARRIED.

Mr. Bufalini adjourned the meeting at 7:50 p.m.

HOPEWELL AREA SCHOOL BOARD

David Bufalini, President

Nancy Barber, Secretary